

Travel Approval Form

Department: JP2

Event Name: TJCTC Judges 20 hour Conference

Location: Lubbock

Event Dates: May 31, 2026 - June 3, 2026

Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:
Jeff Monk

Court Decision:
This section to be completed by County Judge's Office



10/14/2025

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

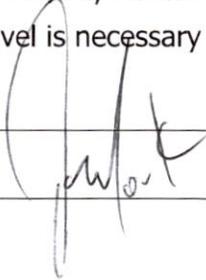
Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



Experienced Judges 20-Hour Conference

Lubbock

May 31 – June 3, 2026

Location:

Overton Hotel

Located at 2322 Mac Davis Ln, Lubbock, TX 79401

How to Register:

Registration opens September 30. Programs fill quickly. Visit our education events page that day to sign up.

Cost & Payment Information

Registration cost: \$150. This cost includes a \$90 registration fee and a \$60 overhead assessment.

Hotel cost: \$300 for a single room (\$100 per night for 3 nights)

Payment Information:

You can pay by check, echeck, credit card, purchase order, or money order.

**Please Make Checks
Payable to:**

Texas Justice Court
Training Center
1701 Directors Blvd, Ste 530
Austin, Texas 78744



Please visit our Registration page for detailed information about payment, cancellations, and more!



Or visit:

tjtc.org/justices-of-the-peace/registration

Conference Agenda

Sunday, May 31st

- 3:00 – 5:00 p.m. Travel & Registration Day for those staying at the hotel. Hotel check-in is 4:00 p.m.

Monday, June 1st

- 7:00 – 8:00 a.m. Registration
Hot breakfast buffet
- 8:00 – 10:00 a.m. **General session:**
Ethics – Abusing Discretion (Civil)
- 10:00 – 12:00 p.m. **General session:**
Evictions Legislative Update (Civil)
- 12:00 – 1:00 p.m. **Hot lunch buffet served**
- 1:00 – 3:00 p.m. **Breakout sessions (select 1):**
 - *Death Investigations 101 (Civil)*
 - *Tricky Non-Eviction Landlord/Tenant Issues (Civil)*
 - *Deferred and DSC Scenarios*
- 3:00 – 5:00 p.m. **Breakout sessions (select 1):**
 - *Accidental Deaths with Dr. G (Civil)*
 - *Debt Claims and Receiverships (Civil)*
 - *Criminal Case Resolution*

Dinner is on your own

Tuesday, June 2nd

- 7:00 – 8:00 a.m. Hot breakfast buffet
- 8:00 – 10:00 a.m. **Breakout sessions (select 1):**
 - *Family Violence*
 - *Civil Trial Skills (Civil)*
 - *Magistration – Warrants*

Conference Agenda cont.

- 10:00 – 12:00 p.m.

Breakout sessions (select 1):

- *Texas Truancy (Civil)*
- *Causes of Action and Damages (Civil)*
- *Magistration – The Bail Decision*

- 12:00 – 1:00 p.m.

Hot lunch buffet served

- 1:00 – 3:00 p.m.

Breakout sessions (select 1):

- *ODL Scenarios (Civil)*
- *Animal Law (Civil)*
- *Parks and Wildlife*

- 3:00 – 5:00 p.m.

Breakout sessions (select 1):

- *Mental Health Resources (Civil)*
- *Commercial Vehicle Scenarios*
- *Juvenile Diversion Scenarios*

Dinner is on your own

Wednesday, June 3rd

- 7:00 – 8:00 a.m.

Hot Breakfast Buffet served

- 8:00 – 10:00 a.m.

General session:

Tech Tools (Civil)

- 10:00 – 12:00 p.m.

General session:

Creating a Good Environment for Your Court (Civil)

Program ends at 12:00 p.m.

Credit Information

This program is worth 20 hours of credit.

Judges need 10 hours of civil credit. The general sessions cover 8 hours, so you'll only need 2 more civil hours this year.



Remit to:

Texas Justice Court Training Center
1701 Directors Blvd
Suite 530
Austin, TX 78744

512-347-9927

INVOICE

Jeff Monk (X000153)
247 Elk Dr, Ste 107
Burleson, TX 76028

Transaction Basket: 21624
Date: 30/Sep/2025 9:21AM
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20 Hour Justice of the Peace - Lubbock

Location: Overton Hotel Lubbock
Dates: 2026-05-31 - 2026-06-03

Conference Registrations

Cancellation Request Deadline: May/17/2026 12:00 AM

Conference Registration

Subtotal: \$ 150.00
Total: \$ 150.00

Lodging Fee (Quantity: 1)
Lodging Fee

Subtotal: \$ 300.00
Total: \$ 300.00

Grand Total: \$ 450.00

JEFF MONK
247 ELK DR, STE 107
BURLESON TX 76028